



## SALES & MARKETING ACTIVITY REQUEST FORM

### Applicant's Details:

Name:	SDMY ID:
Contact Num:	Email Addr:

### Events' Particulars:

Event's name:	
Venue:	
Date:	Time:
Event's details:	
Expected crowds:	Expected sales:
Supports request: 1)  2)  3)	

**T&C:**

- 1) Sales & Marketing Form must be submitted to Sami Direct Sdn Bhd 3 weeks before the event. Any incomplete form or delayed submission will not be entertained.
- 2) Management will consider to subsidize up to 50% from total event rental/booth rental cost only. The rest of expenses are on Distributor. Applicant must submit full event proposal together with rental cost from organizer. By subsidizing the event, Management has the right to invite other Distributors to participate along.
- 3) Applicant must place full deposit of product cost if corporate staffs are not attending the event. Deposit is refundable when stocks are returned and reconciled in good condition within 3 working days after the event.
- 4) Applicant is required to fill up and submit "Post Sales & Marketing Form" to Sami Direct Sdn Bhd with accurate details within 3 working days after the event. Failure to do so will affect upcoming request.
- 5) All requests are subject to Management's approval, which shall take 5 working days, and all decisions made by Management are final.

Applicant's signature:	Received by: (FOR OFFICE USE ONLY)
Date:	Date:

**Sami Direct Sdn Bhd** (1032249-X)

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